

# Memorandum



DATE August 23, 2019  
TO Consumer Health Division  
SUBJECT **2019 Harambee Festival**

This letter will serve as written permission that the Martin Luther King, Jr. Community Center is allowing \_\_\_\_\_ permission to participate in the 2019 Harambee Festival. This organization accepts the responsibility of purchasing the Temporary Special Event Food Permit. If you have any further questions, please contact our office at 214-670-8418 or LaRhonda Bacon at 214-670-8419.

Best Regards,



Pamela R. Jones, Manager  
Martin Luther King, Jr. Community Center

cc: T.C. Broadnax, City Manager  
Larry Casto, City Attorney  
Craig D. Kinton, City Auditor  
Billerae Johnson, City Secretary (Interim)  
Daniel F. Solis, Administrative Judge  
Kimberly Bizer Tolbert, Chief of Staff to the City Manager  
Majed A. Al-Ghafry, Assistant City Manager

Jo M. (Jody) Puckett, Assistant City Manager (Interim)  
Joey Zapata, Assistant City Manager  
M. Elizabeth Reich, Chief Financial Officer  
Nadia Chandler Hardy, Chief of Community Services  
Raquel Favela, Chief of Economic Development & Neighborhood Services  
Theresa O'Donnell, Chief of Resilience  
Directors and Assistant Directors